



Regular Monthly Meeting Agenda
Thursday, January 9, 2025 – 6:00 pm

- I. Call to Order –**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

| Trustees | Role (Term Expires) | Present | Absent | LA/ED |
|----------------------|-----------------------------|---------|--------|-------|
| 1. Alescia Teel | Trustee, (2/2026) | | | |
| 2. Elizabeth Murphy | Trustee, (8/4/2026) | | | |
| 3. Mayokun Oshin | Trustee, (3/2026) | | | |
| 4. Larry Patton | Trustee, (3/2026) | | | |
| 5. Imebet Stewart | Trustee, President (3/2026) | | | |
| 6. Meredith Pennotti | Trustee (4/2026) | | | |

Also Present

| Non-Voting | Role | Present | Absent | LA/ED |
|-----------------|---|---------|--------|-------|
| Nava Coppin | Acadmic Executive Director | | | |
| Joshua Solow | SBA, School Business Office | | | |
| Elizabeth Neary | Board Secretary, School Business Office | | | |
| Shannon Wright | Director of Operations/ Assistant SBA | | | |
| Hope Blackburn | Board Attorney | | | |

IV. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **January 9, 2025**, meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Teel | | | | | | Mayokun Oshin | | | | | |
| Imebet Stewart | | | | | | Larry Patton | | | | | |
| Elizabeth Murphy | | | | | | Meredith Pennotti | | | | | |

V. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **December 12, 2024**, Regular Board Meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Teel | | | | | | Mayokun Oshin | | | | | |
| Imebet Stewart | | | | | | Larry Patton | | | | | |
| Elizabeth Murphy | | | | | | Meredith Pennotti | | | | | |

VI. Public Comment

VII. Committee Reports

VIII. Head of School Report

IX. Adjourn Public Session and Begin Executive Session

The Board will discuss personnel matters.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Teel | | | | | | Mayokun Oshin | | | | | |
| Imebet Stewart | | | | | | Larry Patton | | | | | |
| Elizabeth Murphy | | | | | | Meredith Pennotti | | | | | |

X. Adjourn Executive Session and Reconvene Public Session

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Teel | | | | | | Mayokun Oshin | | | | | |
| Imebet Stewart | | | | | | Larry Patton | | | | | |
| Elizabeth Murphy | | | | | | Meredith Pennotti | | | | | |

XI. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for December, 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December, 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check journal for the period December 13, 2024, to January 9, 2025.
- c. To approve the following payrolls:

| | |
|-------------------|--------------|
| December 15, 2024 | \$182,488.96 |
| December 31, 2024 | \$182,153.56 |

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Teel | | | | | | Mayokun Oshin | | | | | |
| Imebet Stewart | | | | | | Larry Patton | | | | | |
| Elizabeth Murphy | | | | | | Meredith Pennotti | | | | | |

2. Contracts

- a. To approve the service agreement with **Lifetouch** for student photo ID services for the 2025-2026 school year, at a rate of \$1.50 per student, as attached.
- b. To approve the quote from **PowerSchool** for Digital Document Delivery & Signature implementation services for the remaining 2024-2025 school year, in the amount of \$3,323.98, as attached.
- c. To approve the quote from **PowerSchool** for School Messenger Communicate license, deployment and training services for the remaining 2024-2025 school year, in the amount of \$6,220.41, as attached.
- d. To approve the annual consulting agreement with **The Diamante Group LLC** to provide school data support services at an hourly rate of \$200.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Teel | | | | | | Mayokun Oshin | | | | | |
| Imebet Stewart | | | | | | Larry Patton | | | | | |
| Elizabeth Murphy | | | | | | Meredith Pennotti | | | | | |

3. Buildings & Grounds

- a. To approve the quote for Cisco telephone wall mount kits from **DW-G** in the amount of \$3,561.60, as attached.
- b. To approve the quote from **Network Information Technologies** to replace and upgrade the current Middle School Server with a Dell PowerEdge T160 Server, in the amount of \$4,000, as attached.
- c. To approve the quote from **Critical Response Group** for annual implementation and maintenance subscriptions for critical incident mapping to support emergency communication response services in the amount of \$1,070, as attached.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Teel | | | | | | Mayokun Oshin | | | | | |
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| Elizabeth Murphy | | | | | | Meredith Pennotti | | | | | |

4. Personnel

- a. To approve a \$1,000 stipend for **Myra Bellamy** as 8th Grade Graduation Chair for the 2024-2025 school year.
- b. To approve the reimbursement to **Payton Kelly** for Praxis examination fees, Rutgers Alternate Route 50-Hour Pre-Service Course and student refreshments, total amount \$480.49, as attached.
- c. To approve the following FY25 Mentor/Mentee staff, fee, and stipend, as attached:

| Name | Position | Certification | Mentee | Amount | Earning/Deduction Schedule |
|---------------|----------|---------------|--------------|---------|----------------------------|
| Juiliana Nini | Mentor | CE | Payton Kelly | \$1,000 | Equal pay periods Jan-June |

- d. To approve **Rutgers University Alternate Route Program** fees for the following employees, previously approved to participate in *Achievers Agreement for Substitute Teachers to Obtain Teaching Certification via Alternate Route Program*, as attached:

| NAME | PROGRAM | COST |
|-----------------|--------------------------------|---------|
| James Cox | Alternate Route Program Year 1 | \$2,610 |
| Shamima Nasreen | Alternate Route Program Year 1 | \$2,610 |

| | | |
|-----------------|--------------------------------|---------|
| Payton Kelly | Alternate Route Program Year 1 | \$2,610 |
| Evan Stackhouse | Alternate Route Program Year 1 | \$2,610 |

TOTAL COST \$10,440

- e. To approve the professional development training, *Supporting Literacy Engagement with Older Students Who Have Reading Difficulties*, from **The College of New Jersey** for the following ELA Teachers, as attached:

| NAME | PROGRAM DATE | COST |
|-----------------------|--------------|-------|
| Myra Bellamy | 2/14/25 | \$285 |
| Nicole Blair | 2/14/25 | \$285 |
| Christopher Carragher | 2/14/25 | \$285 |

TOTAL COST \$855

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Teel | | | | | | Mayokun Oshin | | | | | |
| Imebet Stewart | | | | | | Larry Patton | | | | | |
| Elizabeth Murphy | | | | | | Meredith Pennotti | | | | | |

5. Curriculum/Special Education/Student Activities

- a. To approve the quote for custom Cheer uniforms from **Omni Cheer** in the amount of \$1,519.74, as attached.
- b. To approve the quote from **Student Transportation, Inc.** for round-tip bus transportation to The Rink for the High School skating fundraiser trip on 1/6/25 in the amount of \$950, as attached.
- c. To approve the quote from **Student Transportation, Inc.** for round-tip bus transportation to Monmouth University for a High School college visit on 2/13/25, in the amount of \$695, as attached.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Teel | | | | | | Mayokun Oshin | | | | | |
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| Elizabeth Murphy | | | | | | Meredith Pennotti | | | | | |

XII. Enrollment Report

| Grade | Jul 2024 | Aug 2024 | Sep 2024 | Oct 2024 | Nov 2024 | Dec 2022 | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | Jun 2025 | Waitlist |
|--------------|----------|----------|------------|----------|------------|------------|------------|----------|----------|----------|----------|----------|-----------|
| 6 | | | 92 | | 91 | 90 | 91 | | | | | | 0 |
| 7 | | | 92 | | 92 | 91 | 91 | | | | | | 52 |
| 8 | | | 92 | | 92 | 90 | 90 | | | | | | 38 |
| 9 | | | 110 | | 114 | 113 | 114 | | | | | | 0 |
| 10 | | | 99 | | 99 | 98 | 98 | | | | | | 0 |
| 11 | | | 56 | | 56 | 56 | 54 | | | | | | 0 |
| Total | | | 541 | | 544 | 538 | 538 | | | | | | 90 |

XIII. HIB Reports

1. Motion to **approve** the previously accepted HIB investigation report for November 2024, with the following findings:

| Report | # of Cases | # Founded | # Unfounded |
|---------------|------------|-----------|-------------|
| November 2024 | 2 | 1 | 1 |

2. Motion to **accept** the HIB investigation report for December 2024, with the following findings:

| Report | # of Cases | # Founded | # Unfounded |
|---------------|------------|-----------|-------------|
| December 2024 | 2 | 2 | 0 |

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Teel | | | | | | Mayokun Oshin | | | | | |
| Imebet Stewart | | | | | | Larry Patton | | | | | |
| Elizabeth Murphy | | | | | | Meredith Pennotti | | | | | |

XIV. Public Comment

XV. Reports / Look Ahead / Miscellaneous

1. Next Board Meeting: Thursday, February 13, 2025
2. Reminder: Mandated Governance Training due

XVI. Adjourn Public Session/End Meeting

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Teel | | | | | | Mayokun Oshin | | | | | |
| Imebet Stewart | | | | | | Larry Patton | | | | | |
| Elizabeth Murphy | | | | | | Meredith Pennotti | | | | | |

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